

# CATVOG Scout Area

Edition 1 Mar 07

## *Jubilee Fields Campsite – Booking Form*



### Booking Conditions for Hire of Jubilee Fields Campsite

1. The hirer is responsible for ensuring that all facilities used are left in a clean & tidy state.
2. All lights & equipment to be turned off unless otherwise advised.
3. Altar fires are required and an area is available for small campfires.
4. Conserve wood –use only dead or fallen wood from woodland area, return unused wood to campfire circle area, use wood appropriately. If using wood from the 'dry store' please restock before your departure.
5. All rubbish to be taken away with you (recycle or burn when possible)
6. Before leaving the site ensure that the main gate is closed and locked.
7. Vehicles to be parked in car park ONLY, barrier to be closed whenever possible.
8. (Vehicles are allowed on-site for loading/unloading purposes by arrangement with the warden)
9. Report any damage ASAP to the person looking after you; if they are unavailable refer to the Campsite Warden.
10. We regret we cannot allow any of the following on site – **Fireworks, Guns or Firearms, or Caravans** unless prior arrangement has been made with the warden.
11. Litter sweep before departure.
12. Outside Toilets –if you use them please clean them. **DO NOT USE Bleach** as the toilets use a septic tank and will kill the bacteria that breaks down the waste. Use non-biological soap – this is much more environmentally friendly.
13. Consider neighbours / other site users keep noise to a minimum at night.
14. Deposits are Non refundable for all cancellations within 3 months of arrival date. Cancellations should be notified by telephone as early as possible –non Scout/Guide groups should follow this up by letter – it is the responsibility of the hirer to ensure that the booking secretary has received details of cancellations.
15. Fees payable on departure unless otherwise agreed.
16. Hirers are responsible for costs of any damage.
17. If you are including any unusual activity in your programme such as Archery or similar please advise the Booking secretary as other users of the site will need to be informed. Non Scout/Guide users - details of your programme are needed with booking forms please.
18. The Management Team reserve the right to cancel bookings.

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Name				
Address				
Email		Telephone		
Scout Group		District		
Arrival Date		Arrival Time		
Departure Date		Departure Time		
Number Scouts & Guides Camping per night		@ £1.00 per night =	£	
Number Scouts & Guides Day Visitors		@ £0.50 per day =	£	
Number Non-Scouts & Guides Camping per night		@ £1.50 per night =	£	
Number Non-Scouts & Guides Day Visitors		@ £1.00 per day =	£	
<b>Total Payable</b>			<b>£</b>	
Signed			Date	

**Please make sure that all sections of this form are completed.**

The full fee must be sent with this application and completed declaration to: Jubilee Fields Booking. Mr Paul Willicombe, 41 New Road, Rumney, Cardiff. CF3 3DB

Cheques should be made payable to 'Cardiff and the Vale of Glamorgan Area Scout Council'.